PERSON SPECIFICATION

**POST TITLE**  Catering Assistant (Casual)

**TEAM** Conferencing

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|  | **Essential** | Desirable |
| Education and training |  | 1. Food hygiene qualification |

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|  | **Essential** | Desirable |
| **Relevant experience** | 1. Working as part of a team 2. Working with the general public | 1. Working in a catering environment 2. Customer service delivery |

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|  | **Essential** | Desirable |
| Knowledge |  | 1. Of the events and hospitality industry |

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|  | **Essential** | Desirable |
| Skills and abilities | 1. Positive and friendly manner with the general public 2. Clear communication skills 3. To be able to work to set deadlines |  |

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|  | **Essential** | Desirable |
| Other attributes | 1. Adhere to the vision and values of KingsGate 2. Willingness to work in a flexible manner 3. Willingness to serve others 4. Initiative and enthusiasm 5. Positive and friendly manner 6. Willingness to work non-standard hours when necessary 7. Commitment to equality & diversity 8. Punctual 9. Reliable 10. Polite |  |

## This person specification was reviewed by the Exec Pastor (Operations and Management Support) in October 2021.

**KingsGate Community Church has a Smoke-Free Policy. Smoking is not permitted in any of the premises or vehicles owned or leased by the organisation.**