PERSON SPECIFICATION

**POST TITLE**  Catering Assistant (Casual)

**TEAM** Conferencing

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|  | **Essential** | Desirable |
| Education and training |  | 1. Food hygiene qualification
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|  | **Essential** | Desirable |
| **Relevant experience** | 1. Working as part of a team
2. Working with the general public
 | 1. Working in a catering environment
2. Customer service delivery
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|  | **Essential** | Desirable |
| Knowledge |  | 1. Of the events and hospitality industry
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|  | **Essential** | Desirable |
| Skills and abilities | 1. Positive and friendly manner with the general public
2. Clear communication skills
3. To be able to work to set deadlines
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|  | **Essential** | Desirable |
| Other attributes | 1. Adhere to the vision and values of KingsGate
2. Willingness to work in a flexible manner
3. Willingness to serve others
4. Initiative and enthusiasm
5. Positive and friendly manner
6. Willingness to work non-standard hours when necessary
7. Commitment to equality & diversity
8. Punctual
9. Reliable
10. Polite
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## This person specification was reviewed by the Exec Pastor (Operations and Management Support) in October 2021.

**KingsGate Community Church has a Smoke-Free Policy. Smoking is not permitted in any of the premises or vehicles owned or leased by the organisation.**